GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY

Cheeryal (V), Keesara (M), Medchal Dist – 501 301.

**…………………………………………………………………………………………………………**

**SELF DECLARATION\***

**(For B.Tech/MBA Final Semester End Examinations)**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Roll. No...................., studying in B.Tech/MBA \_\_\_ Year\_\_\_ Semester do hereby, declare as follows:

I have read the SOP dt. 02/9/2020, on preventive measures to be followed, for conducting examinations, issued by Ministry of Hon' Health& Family Welfare and Government of India:I have also read the instructions to the students relating to the examination available can the college website, and agree to abide by all the instructions and guidelines contained therein.

1. I have, in the last 14 days : (please put tick (√)mark if applicable, else, put cross (x) mark in the box
   1. had the following symptoms:

Fever: Cough: shortness of breaths

Sore throat/Runny Nose Body ache others

(Please specify)

* 1. Been in close contact with a confirmed case of COVID-19 (close contact means being at less than one metre distance for more than 15 minutes)
  2. Not been in close contact with a person suffering from COVID-19 and an NOT under mandatory quarantine.
  3. Travelled the following cities/towns/Districts in the last 14 days prior to arriving at the college.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of City/Town/District | 1st place | 2nd place | 3rd place | 4th place |
| Date of arrival at Hyderabad |  |  |  |  |

I certify that the information provided by me, as above, is true and correct.

Date:\_\_\_\_\_\_\_\_

Parent’s /Guardians’ signature..............................

Name:....................................

Student’s signature...................

\*This form has to be filled in advance, including parent’s/Guardian’s signature. The student has to affix his/her signature at the college.

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**………………………………………………………………………………………………**

Date: 11.09.2020

**Instructions to students of B.Tech /MBA writing final semester end exams**

**1.** **what can you carry on the examination day?**

a) A face mask, big enough to cover nose, mouth, and chin; face-shield.

b) Hand gloves

c) A transparent water bottle

d) A transparent 50ml bottle of hand sanitizer

e) Valid identity card issued by the college & Hall Ticket

f) Self- declaration form, duly filled

Note: Bags/books/mobile phones will not be allowed into the college.

**2. Advisory to students.**

**(i) Before entering the examination Hall**

a) The students need to report at the college Main Gate at least 3 minutes before the commencement of examination.

b) The students will have to maintain a distance of 6 feet at all times while waiting in the queue at the Main Gate and the Examination Hall.

c) The staff will check the body temperature of the students with a thermo-gun

d) The students will have to sanitize their hands before entering the examination hall

e) The students will have to display their documents to the staff for verification, from a safe distance. The staff will not touch the documents during the entire process.

f) Self-declaration form, duly filled and signed, should be submitted to the security personnel.

**(ii)** **In the Examination Hall**

a) The students are to sanitize their hands before entering the allotted examination hall.

b) The students have to sign in the self-declaration form in front of the invigilator and submit

the same to him/her.

c) A student shall not share personal belongings/stationery with other students.

d) The students should cover their mouth and nose, while coughing/ sneezing, with flexed elbow

**(iii)** **After the Examinations.**

a) The students must remain seated and wait for the instructions of the invigilator

b) The students shall leave the exam hall, one at a time, as per the directions of the invigilator.

c) The students shall handover the answer script to the invigilator on their way out.